



Purpose

The Department of Education does not permit student use of mobile phones and smart watches in public schools unless for medical or school directed educational purposes. Beeliar Primary School recognises that an increasing number of parents/carers who for safety, security and/or emergency purposes wish to provide their children with mobile phones. This policy details the conditions under which mobile phones are permitted at Beeliar Primary School.

Guidelines for usage of mobile phones:

1. Students will only be permitted to bring a mobile phone onto school premises for safety, security or emergency purposes (i.e. contact parents **after school** to arrange pick-up times).
2. Students will only be permitted to use Smart Watches for the purpose of a normal watch. Smart watches must be placed into aeroplane mode from the commencement of the school day until the conclusion at 3:00pm.
3. Mobile phones must be switched off and handed to the classroom teacher at the commencement of the day. The teachers will store mobile phones and return them at the conclusion of the school day at 3:00pm.
4. Students accessing BYOD in approved classrooms are not to access communication applications or record others without teacher permission.
5. While at school, students are the school's responsibility and instances that require emergency contact with parents **MUST** be through the appropriate staff member or a member of administration who will make the appropriate call to parents/carers.
6. Phones are not to be used by other students.
7. Students are not to take photos or videos on mobile phones on school premises.
8. The school does not accept responsibility for any theft, loss or damage of mobile phones/Smart Watches.

(NB: Other devices capable of sending and receiving emails, messages, images and videos also come under this policy in terms of permitted usage and form part of the Student Internet User Agreement.

Students and parents are not to use these forms of communication to converse with each other during school hours)

Inappropriate conduct

It should be noted that it is a criminal offence to use a mobile phone to menace, harass or offend another person. Hence, students with mobile phones must not engage in any such behaviour, including but not limited to, personal attacks, harass another person, or post private information about another person/s using SMS messages, social media, taking/sending photos, videos or objectionable images, and/or phone calls.

Sanctions

Students who do not comply with this policy will have their mobile phone confiscated. It will be taken to the front office and be kept secure and the parent(s)/caregiver(s) of the student informed.

Parent(s)/caregiver(s) of the student may collect the phone at their convenience. The Principal may then withdraw permission for the student to bring a mobile phone to Beeliar Primary School for a set period or permanently.

**Beeliar**
PRIMARY SCHOOL**Mobile Phone & Smart Watch Policy & Procedure****Name of student:**

Name of Parent:

Student Mobile No:

Parent Mobile No:

Please indicate which device the student will bring to school:

☐ Mobile Phone☐ Smart Watch

I understand and accept the following:

- On arrival at school mobile phones are to be switched off and handed to the teacher to be placed in a secure location for the school day.
- Smart watches are to be turned on to aeroplane mode / school mode on arrival at school and remain in this mode until the end of the school day.
- The use of a mobile phone or smart watch (other than as a watch) will result in the phone or watch being taken to the front office for pick up by the student at the conclusion of the day, with parents informed and permission reviewed.
- Mobile phones and smart watches are not to be used during school events, incursions, excursions, and camps.
- The school takes no responsibility for the replacement of damaged, lost, or stolen devices.
- Mobile phones, smart watches and other electronic devices are not to be used to call or receive calls to/from parents throughout the school day. All contact during school hours must be made through the front office only.

Parent Signature: _____**Date:** ____ / ____ / ____